



# SPCA of Wake County, Inc.

## Employment Experience

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex or national origin.

Employer	Telephone	Dates Employed		Work Performed
Address		From	To	
Job Title		Hourly Rate/Salary		
Supervisor's Name & Title		Starting	Final	
Reason for Leaving				
Employer	Telephone	Dates Employed		Work Performed
Address		From	To	
Job Title		Hourly Rate/Salary		
Supervisor's Name & Title		Starting	Final	
Reason for Leaving				
Employer	Telephone	Dates Employed		Work Performed
Address		From	To	
Job Title		Hourly Rate/Salary		
Supervisor's Name & Title		Starting	Final	
Reason for Leaving				

If you need additional space, please continue on a separate sheet of paper.

### **Special Skills and Qualifications**

Summarize special skills and qualifications

Acquired from employment or other experience \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SPCA of Wake County, Inc.**  
**Education**

	Elementary	High	College/University	Graduate/Professional
School Name				
Years Completed:(Circle)	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course Of Study:				
Describe Specialized Training, Apprenticeship, Skills, and Extra-Curricular Activities				

Honors Received:

State any additional information you feel may be helpful to us in considering your application.

Veteran of the U.S. Military service?  Yes  No If Yes, Branch \_\_\_\_\_

Indicate languages you speak, read, and/or write.

	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

List professional, trade, business, or civic activities and offices held.

(You may exclude those which indicate race, color, religion, sex or national origin): \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Give name, address and telephone number of three references who are not related to you and are not previous employers.

Name Address Phone #

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not, and is not intended to be, a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the SPCA of Wake County, Inc.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

FOR SPCA USE ONLY

Arrange Interview  Yes  No

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Interviewer

Date

Hired  Yes  No Date of Hire \_\_\_\_\_

Job Title \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_

By \_\_\_\_\_  
NAME AND TITLE DATE